

**Newfoundland and Labrador Archaeological Society**  
Annual General Meeting Minutes November 4<sup>th</sup> 2013

In Attendance: 27 people

Tim Rast (TR)  
Lori White (LW)  
Sarah Ingram (SI)  
Catherine Jalbert (CJ)  
John Erwin (JE)

TR: called to order, announced the schedule

- need a quorum to vote, which we have.
- Reason behind creating NLAS: 10,000+ years of archaeological history; today archaeology projects do not have a society: as of Spring 2013, only 3 provinces (NL included) had no archaeology society.
- a brainstorming session happened April 6<sup>th</sup> (16 people) decided to pursue the creation of the NLAS
- met six times prior to tonight
- over two dozen people involved
- at the end of May, became incorporated
- now have a bank account, logo, membership forms, website, constitution, code of ethics, mission statement and bylaws
- facebook and twitter are active; CAA's have agreed to host the website; working currently on the design.
- the Rooms Archaeology day was our first event (October 19<sup>th</sup>)
- invited to two talking engagements in the spring

- goal of tonight:

1. accept the constitution and bylaws
2. introduce the executive
3. introduce the board of directors

- next step:

1. create a 3-5 year plan
2. charitable status
3. get funding
4. form working committees
5. create a website
6. hold events/ lectures/ fun things!

- how you can help:

1. become a member
2. what does the membership want from the society?
3. ideas suggested so far: conference, museum and site tours, student employment opportunities, awards, public education, signage, fundraisers.
4. in need of committee members: event planning, web development, finance and funding

TR: any questions?

Q: what is the membership?

LW: about 19 or 20 in less than a month.

Q: paypal option?

LW: etransfer only at the moment; TR working on paypal set up

Q: phone number?

SI: right now, email and facebook is ideal

TR: finances by LW next

(see attached)

TR: CJ will present the constitution

CJ: constitution summary

- it's a living document; can change in the future
- ideas drawn from other archaeology societies and adapted to our needs
- available on facebook, will be available on the website
- needs to pass so we can operate, get the executive rolling, etc.

TR: call a vote on constitution: need 2/3<sup>rd</sup> vote

-motion to vote: Scott Neilsen

- seconded: Emmogene Borden

all in favour: all

Maria Lear: chair of the nominating committee, with Elaine Anton and Steve Hull

Executive: Tim Rast (president), Catherine Jalbert (vice president), Lori White (treasurer), Sarah Ingram (secretary)

Directors: John Erwin, Scott Neilsen, Corey Hutchings, Chris Wolff

Q: when will movement commence?

TR: executive will take lead on 3-5 year plan, committee will be formed.

- suggestion: one day workshop to encourage team building, committee forming, etc.
- LW: asked to include this in charitable status, which is why it is on the list.
- TR: can we do this before Christmas?
- JE: need to make a plan for the plan first; layout groundwork to bring to membership.
- TR: an executive meeting is first on the list.
- LW: aiming for 4-6 week meeting schedule
- Elaine Anton: board should get together before Christmas; one meeting before the committee is drawn.
- TR: deadline for March/ April for charitable status and funding
- suggestion: need ideas on what to give to membership – to build membership we need to offer something
- TR: two talks planned at the Room

CJ: motion to adjourn

Seconded: Scott Neilsen



## NLAS – 2013 ANNUAL GENERAL MEETING

04 November 2013

FINANCIAL REPORT: Lori White

The Directors Report mentioned the dedicated individuals who provided time, input and support during the early planning months of April through October. During that time we incurred some expenses such as registering and incorporating the not-for-profit organization. Eighteen individuals contributed \$180 total to the NLAS's "start-up fund" in order for us to get off the ground, for which are tremendously grateful. Since that time regular membership fees have contributed \$370.

TOTAL INCOME:	\$550.00
TOTAL EXPENSES:	\$138.84
CURRENT BALANCE:	\$411.16

Our membership drive officially opened in late October during the International Archaeology Day activities at The Rooms.

Short-term funding goals:

- continue to grow the Membership
- apply for Charitable Status to seek donations
- apply to provincial funding sources for project support